



Gatewood Schools

Employment Application for Part-Time or Coaching Position

Mail completed application to:

Gatewood Schools, Inc.

Head of School

139 Phillips Drive

Eatonton, Georgia 31024

Date: _____

Name: _____ Phone: _____

Email address: _____ Cell Phone: _____

Address _____

(Number and Street) (City) (State) (Zip)

Date of Birth: _____ Place of Birth: _____

Marital Status: _____ Number of Children (If applicable): ____ Ages: _____

Applying for (Position): _____

Subject(s): _____

Mark all that apply: ___ Early Childhood ___ Elementary ___ Middle School ___ High School

What was your COLLEGE MAJOR? _____

What was your COLLEGE MINOR? _____

If you have a teaching background:

Do you hold a teaching certificate? ___ Yes ___ No Type/Class _____

Valid in what state: _____

Granted (date): _____ Expires: _____

If you do not presently hold a teaching certificate, what course or courses do you lack? List:

When do you expect to complete these requirements for certification? _____

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RECORD OF EDUCATION / TRAINING

| | Name of Institution | Dates (From / To) | Year Graduated | Degree | GPA |
|------------------------|---------------------|----------------------|-------------------|--------|-----|
| High School: | | | | | |
| College/ University | | | | | |
| College/ University | | | | | |
| College/ University | | | | | |
| Other | | | | | |



Please include a copy of undergraduate and graduate grade transcripts.

COACHING EXPERIENCE (Include teaching experience if applicable)

Beginning with your most recent position, list all coaching and teaching experience for which you have been compensated.

| School | City/State/Zip | From – To | Subject(s) / Grades |
|--------|----------------|-----------|---------------------|
| | | | |
| | | | |
| | | | |
| | | | |

ADMINISTRATIVE AND/OR OTHER EXPERIENCE

Beginning with the most recent, please list all NON-INSTRUCTIONAL work experience for which you have been compensated.

| Organization | City/State/Zip | From – To | Type of Work | Reason for Leaving |
|--------------|----------------|-----------|--------------|--------------------|
| | | | | |
| | | | | |
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Are you willing to assist in sponsoring extra-curricular activities? Yes _____ No _____

If yes, in what special areas are you interested and feel competent? (List in order of preference)

If you have been coaching and/or teaching, why do you desire a change from your present position?

In a paragraph, please describe your greatest strengths as a coach and/or teacher.

If you have school age children, do you intend for them to attend Gatewood?

Yes ___ No ___ Not sure ___

If you marked "No" or Not sure," please explain: _____

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PERSONAL HISTORY Are you a U.S. citizen? _____ Yes _____ No

Do you have any physical condition or handicap that may limit your ability to perform the job

If so, please explain:

Have you ever been arrested for or convicted of a felony, or a misdemeanor, which resulted in imprisonment?

___ Yes ___ No If so, please explain:

Have you ever been arrested for or convicted of child abuse of any kind? ___ Yes ___ No

Please check the appropriate answer:

| | |
|---|----------------|
| Have you ever been suspended, dismissed, fired, or discharged from a position of employment? | ___ Yes ___ No |
| Have you ever been asked to resign from a position of employment? | ___ Yes ___ No |
| Have you ever been arrested for or convicted of any violation of the law other than a minor traffic ticket? | ___ Yes ___ No |
| Do you have any charges pending against you? | ___ Yes ___ No |

If you answered yes to any of the above, please explain:

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ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.

I verify that all of the above information is true and correct. I understand that any intentional falsification of any portion of this application will be grounds for immediate dismissal.

Applicant's signature _____ Date _____

AS A MEMBER OF THE GATEWOOD SCHOOLS FACULTY, realizing the necessity of standing together, I hereby commit myself to stand behind the decisions of the Board and Head of School and make every effort to support loyally the School and its staff and defend it against undue or invalid criticism.

Should the time come when I can not in good conscience follow the above commitment, I agree to resign.

Signed: _____ Date: _____

Gatewood Schools

Character References

1. _____
(Name) (Occupation) (Capacity in which he/she knew you)
Address _____
Email: _____
Home Telephone _____ Business Telephone _____

2. _____
(Name) (Occupation) (Capacity in which he/she knew you)
Address _____
Email: _____
Home Telephone _____ Business Telephone _____

3. _____
(Name) (Occupation) (Capacity in which he/she knew you)
Address _____
Email: _____
Home Telephone _____ Business Telephone _____