

Drop-Off and Pick-up

Car Rider Pickup for K2-5th Grade

Parents, please make a pickup sign for your child. On a sheet of paper, write your **child's first and last name** and **grade** in large, clear letters.

When picking up, hold the sign against your **driver's side window** and keep it there until your child is safely in the car.

Morning Drop-Off-Lower School

- **Unbuckle before you pull up** – make sure your child is ready to hop out quickly.
- **Clothing check** – all shoes on, jackets zipped, backpacks ready.
- **Stay in your car** – our team will help as needed.
- **PULL ALL THE WAY FORWARD** – your child can walk a short distance.
- **Older students** should exit the car on their own (no need to open the door for them).
- **No phones** in the car rider line, please.
- **Please drive with caution! Be Patient!**

Afternoon Pickup Schedule

- **PK–5th Parents** – Please arrive *no earlier than (11:40 AM Half Days) (2:30 PM Full Days)*
- **Middle & High School Parents** – Please arrive *no earlier than (12:30 pm half days) (3:00 PM Full Days)*
 - If you arrive before 12:30 (half days) or 3:00 PM full days, please park in the **parking lot** and wait.
- **½ Day PK-2 - PK4 Pickup** – Please pull all the way down the car line and remain in your vehicle. Your child will be brought to your car. **(Normal Days)**

Traffic Flow

- Our campus is now **one-way**: Enter through the main gate and veer right.
- Follow all **directional signs**.
- **Two right-hand lanes** after entering:
 - **Right lane** – Lower School (Red), Middle School (Yellow) Drop off and High school Drivers(Yellow).
 - **Left lane** – High School Drop-Off (White)
- **After passing the high school entrance area:**
 - Lower School → move to **left lane (Red)**
 - Middle School Drop off (Yellow) and High School Drivers (Yellow)→
Remain in **right lane**
- **Don't stop when you see your child** – Pull forward until there are no cars ahead.
- Parents who need to buckle a child should use the **second drive (pink line on the map)** in the parking lot, pull to the end, secure your child, then continue on your way.
- **No phones** in the car rider line.

Map Key

- **Yellow** – Middle School drop-off **and** High School drivers. High School follow yellow all the way around to the **Yellow X** parking lot.
- **White** – High School drop-off.
- **Red** – Lower School drop-off.
- **Pink** – Preschool Seatbelt check point
- **Please drive with caution! Be Patient!**

